



TOWN OF WEST HARTFORD

Administration and Technology Committee
Town Hall, 50 South Main Street, Room 312
Monday, July 1, 2019, 8:00 AM

MINUTES

Attendance

Liam Sweeney (Chair)
Shari Cantor (phone)
Chris Williams

Staff

Matt Hart, Town Manager
Jared Morin, Chief Information Officer
Essie Labrot, Town Clerk
Gina Varano, Corporation Counsel

1. Call to Order

Chair Liam Sweeney called the meeting to order at 8:00 AM.

2. Business Items

- a. **Cybersecurity Update**-Jared Morin provided a cybersecurity presentation to the committee. He discussed the rise of cybersecurity and highlighted most common attack methods. Healthcare and government are typically the biggest targets of attacks, including man-in-the-middle, phishing and more. There have been a number of attacks in the surrounding areas. He detailed work the department does to prevent and/or reduce attacks. The department will work with employees through workshops and other training initiatives.
- b. **Website Integration Update**-Jared Morin also provided an update on the website integration. The project is moving along; initial design is complete and content migration and training phase has begun. He highlighted the project goals, which includes ADA compliance, simplification and reduction of menu choices and mobile friendly design. The anticipated launch date is early 2020.

3. Staff Reports

- a. **Information Technology**-see business items.
- b. **Town Clerk Update**-Essie Labrot updated on the department's account balance and numbers. She also reviewed the various services her office handles, including the 2,800 dog licenses and 1,000-5,000 absentee ballots the department processes a year.

4. Communications None.

5. Future Business Items None.

6. Adjournment

With no further agenda items, Chairman Sweeney adjourned the meeting at 8:34 AM.